

TONBRIDGE AND MALLING BOROUGH COUNCIL

COUNCIL MEETING

Tuesday, 17th May, 2016

At the Statutory Annual Meeting of the Tonbridge and Malling Borough Council held at Civic Suite, Gibson Building, Kings Hill, West Malling on Tuesday, 17th May, 2016

Present: His Worship the Mayor (Councillor O C Baldock), the Deputy Mayor (Councillor M R Rhodes), Cllr Mrs J A Anderson, Cllr M A C Balfour, Cllr Mrs S M Barker, Cllr M C Base, Cllr Mrs P A Bates, Cllr Mrs S Bell, Cllr R P Betts, Cllr T Bishop, Cllr P F Bolt, Cllr J L Botten, Cllr Mrs B A Brown, Cllr T I B Cannon, Cllr M A Coffin, Cllr D J Cure, Cllr R W Dalton, Cllr D A S Davis, Cllr M O Davis, Cllr Mrs T Dean, Cllr T Edmondston-Low, Cllr B T M Elks, Cllr S M Hammond, Cllr Mrs M F Heslop, Cllr N J Heslop, Cllr S R J Jessel, Cllr D Keeley, Cllr Mrs F A Kemp, Cllr S M King, Cllr R D Lancaster, Cllr D Lettington, Cllr Mrs S L Luck, Cllr B J Luker, Cllr D Markham, Cllr P J Montague, Cllr Mrs A S Oakley, Cllr M Parry-Waller, Cllr S C Perry, Cllr H S Rogers, Cllr R V Roud, Cllr Miss J L Sergison, Cllr T B Shaw, Cllr Miss S O Shrubsole, Cllr C P Smith, Cllr A K Sullivan, Cllr M Taylor, Cllr F G Tombolis, Cllr B W Walker and Cllr T C Walker

Apologies for absence were received from Councillors Ms J A Atkinson, V M C Branson, Mrs S M Hall, L J O'Toole and Ms S V Spence

PART 1 - PUBLIC

C 16/34 ELECTION OF MAYOR

It was proposed by Councillor C Smith, seconded by Councillor N Heslop and

RESOLVED: That Councillor M R Rhodes be elected Mayor for the ensuing municipal year.

The Mayor, having made and subscribed the statutory declaration of acceptance of office, was invested with the Badge and Chain of Office, assumed the Chair and thanked Members for his election.

C 16/35 VOTE OF THANKS TO RETIRING MAYOR

It was proposed by Councillor N Heslop, seconded by Councillor R Lancaster and

RESOLVED: That the Council's sincere appreciation be recorded of the excellent manner in which the retiring Mayor, Councillor O C Baldock had performed his duties both in the Council Chamber and throughout the Borough during the preceding year.

C 16/36 ELECTION OF DEPUTY MAYOR

It was proposed by Councillor D Davis, seconded by Councillor N Heslop and

RESOLVED: That Councillor R W Dalton be appointed Deputy Mayor for the ensuing municipal year.

The Deputy Mayor made and subscribed the statutory declaration of acceptance of office and thanked Members for his appointment.

C 16/37 MINUTES

RESOLVED: That the Minutes of the proceedings of the meeting of the Council held on 12 April 2016 be approved as a correct record and signed by the Mayor.

C 16/38 MAYOR'S ANNOUNCEMENTS

The Mayor announced that he had appointed the Reverend Tim Saiset as his Chaplain and the Civic Service would be held at St John's Church, Hildenborough on Sunday 24 July at 10am. His nominated charities were Wide Horizons at Margaret McMillan House and Age UK Sevenoaks and Tonbridge.

The Mayor indicated that his Garden Party would be held at Hadlow College on 13 July and a Charity Quiz would be held at the College on 8 October.

C 16/39 APPOINTMENT OF CABINET

The Leader presented details of the composition of the Cabinet.

RESOLVED: That it be noted that the Cabinet will comprise five Members (in addition to the Leader) with the responsibilities indicated:

Councillor M Coffin - Finance, Innovation and Property and Deputy Executive Leader

Councillor Mrs M Heslop – Community Services

Councillor D Lettington – Street Scene and Environment Services

Councillor H Rogers – Strategic Planning and Infrastructure

Councillor Miss S Shrubsole - Housing

The Economic Regeneration portfolio to be held by the Leader

C 16/40 CHANGES TO THE CONSTITUTION

The report of the Director of Central Services and Monitoring Officer sought approval of changes to the Constitution to reflect the responsibilities of the new Cabinet Members together with consequent changes to the terms of reference of Advisory Boards.

RESOLVED: That the Monitoring Officer be authorised to make the appropriate consequential changes to the Council's Constitution to give effect to

- (1) the proposed portfolios for Cabinet Members as set out at Annex 1 to the report, subject to amendment of the reference to the Kent Resource Partnership in the portfolio of the Cabinet Member for Street Scene and Environment Services; and
- (2) the proposed terms of reference for Advisory Boards as set out at Annex 2 to the report.

C 16/41 POLITICAL BALANCE ARRANGEMENTS

The report of the Director of Central Services and Monitoring Officer set out details of the political balance arrangements required to be applied to the Council's committees, sub-committees, advisory boards and panels.

RESOLVED: That the composition of all committees, sub-committees, advisory boards and panels be approved in accordance with the table set out at paragraph 1.1.4 of the report and the Monitoring Officer make any consequential amendments to the Council's Constitution in respect of political balance.

C 16/42 APPOINTMENT OF COMMITTEES

RESOLVED: That appointments to the Committees of the Council for the ensuing municipal year be made as follows:-

Overview and Scrutiny Committee

Councillor Mrs J Anderson
Councillor Ms J Atkinson
Councillor M Base
Councillor P Bolt
Councillor J Botten
Councillor T Cannon
Councillor R Dalton
Councillor Mrs S Hall
Councillor S Jessel

Councillor Mrs F Kemp
Councillor Mrs S Luck
Councillor P Montague
Councillor Mrs A Oakley
Councillor Ms S Spence
Councillor A Sullivan
Councillor M Taylor
Councillor F Tombolis
Councillor T Walker

Licensing and Appeals Committee

Councillor Mrs J Anderson	Councillor Mrs F Kemp
Councillor O Baldock	Councillor S King
Councillor Mrs S Barker	Councillor H Rogers
Councillor M Base	Councillor R Roud
Councillor Mrs P Bates	Councillor A Sullivan
Councillor Mrs B Brown	Councillor M Taylor
Councillor M Coffin	Councillor F Tombolis
Councillor B Elks	

General Purposes Committee

Councillor O Baldock	Councillor D Markham
Councillor M Balfour	Councillor L O'Toole
Councillor Mrs S Bell	Councillor S Perry
Councillor P Bolt	Councillor R Roud
Councillor M Coffin	Councillor C Smith
Councillor N Heslop	Councillor Ms S Spence
Councillor B Luker	Councillor M Taylor

Audit Committee

Councillor M Base	Councillor S Jessel
Councillor T Bishop	Councillor Mrs F Kemp
Councillor V Branson	Councillor S Perry
Councillor T Edmondston-Low	Councillor B Walker
Councillor B Elks	

Joint Standards Committee

Councillor Ms J Atkinson	(Parish members to be
Councillor Mrs P Bates	appointed from a pool of
Councillor Mrs S Bell	nominated representatives)
Councillor R Betts	
Councillor Mrs B Brown	
Councillor D Cure	
Councillor D Davis	
Councillor Mrs T Dean	
Councillor T Edmondston-Low	
Councillor D Lettington	
Councillor P Montague	
Councillor Miss J Sergison	
Councillor C Smith	

A Hearing Panel will be appointed from members of the Joint Standards Committee as necessary.

Area 1 Planning Committee

Councillor Mrs J Anderson	Councillor B Elks
Councillor Ms J Atkinson	Councillor Mrs M Heslop
Councillor O Baldock	Councillor N Heslop
Councillor Mrs P Bates	Councillor R Lancaster
Councillor P Bolt	Councillor M Rhodes
Councillor J Botten	Councillor H Rogers
Councillor V Branson	Councillor Miss J Sergison
Councillor D Cure	Councillor C Smith
Councillor M Davis	Councillor Ms S Spence
Councillor T Edmondston-Low	Councillor F Tombolis

(For the Wards of Cage Green; Castle; that part of the Hadlow and East Peckham Ward within the parish of Hadlow; Higham; Hildenborough; Judd; Medway; Trench; and Vauxhall)

Area 2 Planning Committee

Councillor Mrs J Anderson	Councillor B Luker
Councillor M Balfour	Councillor P Montague
Councillor Mrs S Barker	Councillor L O'Toole
Councillor R Betts	Councillor S Perry
Councillor M Coffin	Councillor H Rogers
Councillor S Jessel	Councillor Miss J Sergison
Councillor Mrs F Kemp	Councillor T Shaw
Councillor Mrs S Luck	Councillor Miss S Shrubsole

(For the Wards of Borough Green and Long Mill; Downs and Mereworth; that part of the Hadlow and East Peckham Ward outside the parish of Hadlow; Kings Hill; Wateringbury; West Malling and Leybourne; and Wrotham, Ightham and Stansted)

Area 3 Planning Committee

Councillor M Base	Councillor D Keeley
Councillor Mrs S Bell	Councillor S King
Councillor T Bishop	Councillor D Lettington
Councillor Mrs B Brown	Councillor D Markham
Councillor T Cannon	Councillor Mrs A Oakley
Councillor R Dalton	Councillor M Parry-Waller
Councillor D Davis	Councillor R Roud
Councillor Mrs T Dean	Councillor A Sullivan
Councillor Mrs S Hall	Councillor B Walker
Councillor S Hammond	Councillor T Walker

(For the Wards of Aylesford North and Walderslade; Aylesford South; Burham and Wouldham; Ditton; East Malling; Larkfield North; Larkfield South; Snodland East and Ham Hill; and Snodland West and Holborough Lakes)

C 16/43 APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN

RESOLVED: That appointment of the Chairman and Vice-Chairman of each Committee, Board, Panel and Group for the ensuing municipal year be made as follows:-

<u>COMMITTEE</u>	<u>CHAIRMAN</u>	<u>VICE-CHAIRMAN</u>
Overview and Scrutiny Committee	Councillor A Sullivan	Councillor Mrs A Oakley Councillor Ms S Spence
Licensing and Appeals Committee	Councillor Mrs J Anderson	Councillor Mrs P Bates
General Purposes Committee	Councillor O Baldock	Councillor L O'Toole
Audit Committee	Councillor V Branson	Councillor M Base
Joint Standards Committee	Councillor Miss J Sergison	Councillor D Cure Councillor D Davis
Area 1 Planning Committee	Councillor R Lancaster	Councillor V Branson
Area 2 Planning Committee	Councillor Mrs F Kemp	Councillor S Jessel
Area 3 Planning Committee	Councillor M Parry Waller	Councillor Mrs S Hall
Parish Partnership Panel	Councillor N Heslop	Councillor M Coffin
Tonbridge Forum	Councillor N Heslop	Councillor C Smith
Communities and Housing Advisory Board	Councillor P Montague	Councillor Mrs B Brown
Economic Regeneration Advisory Board	Councillor B Luker	Councillor F Tombolis
Finance, Innovation and Property Advisory Board	Councillor S King	Councillor T Walker

Planning and Transportation Advisory Board	Councillor D Davis	Councillor T Edmondston- Low
Street Scene and Environment Services Advisory Board	Councillor M Davis	Councillor D Keeley
Electoral Review Working Group	Councillor N Heslop	Councillor M Balfour
Housing Associations Liaison Panel	Councillor Miss S Shrubsole	
Joint Employee Consultative Committee	Councillor M Coffin	Councillor M Balfour
Joint Transportation Board	Chairmanship with KCC	Councillor H Rogers

C 16/44 APPOINTMENT OF ADVISORY PANELS AND BOARDS AND OTHER MEMBER GROUPS

RESOLVED: That appointments to the Advisory Panels, Boards and other Member Groups of the Council for the ensuing municipal year be made as follows:-

PANEL/BOARD

MEMBERS

Parish Partnership Panel

Councillor Mrs J Anderson
Councillor Mrs S Barker
Councillor R Betts
Councillor T Cannon
Councillor M Coffin *
Councillor R Dalton
Councillor S Hammond
Councillor N Heslop **
Councillor D Lettington
Councillor B Luker
Councillor D Markham
Councillor R Roud
Councillor T Shaw

Tonbridge Forum

Councillor Mrs J Anderson
Councillor O Baldock
Councillor Mrs P Bates
Councillor P Bolt
Councillor J Botten
Councillor V Branson
Councillor D Cure
Councillor T Edmondston-Low
Councillor N Heslop **
Councillor R Lancaster
Councillor C Smith*
Councillor Ms S Spence
Councillor F Tombolis

Communities and Housing
Advisory Board

Councillor Mrs J Anderson
Councillor O Baldock
Councillor Mrs S Barker
Councillor Mrs P Bates
Councillor Mrs S Bell
Councillor V Branson
Councillor Mrs B Brown*
Councillor S Hammond
Councillor D Keeley
Councillor Mrs S Luck
Councillor P Montague**
Councillor Mrs A Oakley
Councillor L O'Toole
Councillor M Parry-Waller
Councillor T Shaw
Councillor Ms S Spence

Economic Regeneration
Advisory Board

Councillor M Base
Councillor R Betts
Councillor T Bishop
Councillor J Botten
Councillor T Cannon
Councillor S Jessel
Councillor S King
Councillor R Lancaster
Councillor Mrs S Luck
Councillor B Luker**
Councillor L O'Toole
Councillor Miss J Sergison
Councillor C Smith
Councillor F Tombolis*
Councillor B Walker
Councillor T Walker

Finance, Innovation and
Property Advisory Board

Councillor Mrs S Bell
Councillor R Betts
Councillor T Bishop
Councillor J Botten
Councillor Mrs B Brown
Councillor T Cannon
Councillor D Cure
Councillor M Davis
Councillor S Jessel
Councillor S King**
Councillor R Lancaster
Councillor Miss J Sergison
Councillor A Sullivan
Councillor F Tombolis
Councillor B Walker
Councillor T Walker*

Planning and
Transportation Advisory
Board

Councillor M Balfour
Councillor Mrs S Barker
Councillor P Bolt
Councillor V Branson
Councillor D Davis**
Councillor M Davis
Councillor T Edmondston-Low*
Councillor B Elks
Councillor Mrs S Hall
Councillor Mrs F Kemp
Councillor R Lancaster
Councillor M Parry-Waller
Councillor S Perry
Councillor R Roud
Councillor A Sullivan
Councillor M Taylor

Street Scene and
Environment Services
Advisory Board

Councillor Mrs J Anderson
Councillor Ms J Atkinson
Councillor M Balfour
Councillor V Branson
Councillor D Cure
Councillor M Davis **
Councillor Mrs T Dean
Councillor Mrs S Hall
Councillor S Hammond
Councillor D Keeley*
Councillor D Markham
Councillor L O'Toole
Councillor S Perry
Councillor M Rhodes
Councillor T Shaw
Councillor Ms S Spence

Electoral Review Working Group	Councillor O Baldock Councillor M Balfour* Councillor M Coffin Councillor Mrs T Dean Councillor N Heslop ** Councillor D Lettington Councillor D Markham Councillor P Montague Councillor A Sullivan
Housing Associations Liaison Panel	Councillor Mrs J Anderson Councillor M Davis Councillor D Keeley Councillor Mrs A Oakley Councillor Miss S Shrubsole**
Joint Employee Consultative Committee	Councillor M Balfour * Councillor R Betts Councillor T Bishop Councillor P Bolt Councillor Mrs B Brown Councillor M Coffin ** Councillor Mrs S Hall Councillor B Luker Councillor T Walker
Joint Transportation Board	Councillor D Davis Councillor Mrs F Kemp Councillor R Lancaster Councillor D Lettington Councillor M Parry-Waller Councillor H Rogers* Councillor M Taylor
Chairmanship with KCC, Vice-Chairmanship with TMBC in 2016/17	

** Denotes Chairman

* Denotes Vice-Chairman

C 16/45 APPOINTMENT TO OUTSIDE BODIES

RESOLVED: That appointments to serve on outside bodies for the ensuing municipal year be made as follows:-

<u>NAME OF BODY</u>	<u>REPRESENTATIVES(S)</u>
Kent County Playing Fields Association	Councillor Mrs M Heslop

Age UK Sevenoaks and Tonbridge	Councillor Ms J Atkinson Councillor D Cure Councillor Ms S Spence
Age Concern (Malling)	Councillor Brian Luker
Citizens Advice in North and West Kent	Mrs S Murray
Maidstone and District Care Committee for Chest, Heart and Stroke	Councillor S Hammond
West Kent Relate	Councillor Ms S Spence
Action with Communities in Rural Kent	Councillor R Dalton Councillor Miss J Sergison
Maidstone Mediation Scheme	Councillor Mrs B Brown
Tourism South East	Councillor Mrs M Heslop
Education Area Briefings	Councillor Mrs M Heslop
Kent Downs AONB Joint Advisory Committee	Councillor H Rogers
Basted Mill Public Open Space Joint Committee	Councillor R Betts Councillor S Perry
Snodland Partnership	Councillor Mrs S Bell Councillor D Keeley Councillor D Lettington
South East England Councils (Leaders' Forum)	Councillor N Heslop (Substitute: Councillor M Coffin)
Youth and Community Centres/Project Management Committees	Councillor Mrs M Heslop
LGA General Assembly	Councillor N Heslop (Substitute: Councillor M Coffin)
West Kent Partnership	Councillor B Luker
Parking and Traffic Regulations Outside London Adjudication Joint Committee	Councillor D Davis (Deputy: Councillor T Edmondston-Low)

Rochester Airport Consultative Committee	Councillor A Sullivan
Maidstone and Tunbridge Wells NHS Trust Community Involvement Group	Councillor Mrs M Heslop
KCC Health Overview and Scrutiny Committee	Councillor Mrs M Heslop
Malling Holmesdale Federation Trust	Miss A Moloney
Kent and Medway Police and Crime Panel	Councillor N Heslop
Kent Flood Risk Management Board	Councillor H Rogers
Tonbridge and Malling Leisure Trust	Councillor R Betts Councillor M Davis
Upper Medway Internal Drainage Board	Councillor H Rogers Mr D Aikman Mr J Cannon Mr M Dobson
Lower Medway Internal Drainage Board	Councillor D Davis Mr J Gore
Haysden Country Park User Panel (3 year appointment)	Councillor P Bolt Councillor D Cure
Leybourne Lakes Country Park User Panel (3 year appointment)	Councillor T Bishop Councillor B Luker

C 16/46 SCHEME OF DELEGATIONS

Members were invited to confirm the Scheme of Delegations in compliance with the Constitution.

RESOLVED: That

- (1) those parts of the Scheme of Delegations set out in Part 3 of the Constitution which are for the Council to approve be confirmed;
- (2) the Leader's recommendations for decision making by individual executive Members set out in Part 3 of the Constitution be adopted; and
- (3) the current scheme of delegation to officers in respect of executive functions set out in Part 3 of the Constitution be re-adopted.

C 16/47 PROGRAMME OF MEETINGS 2016/17

The programme of Council, Cabinet, Committee and Advisory Board and Panel meetings for the ensuing year and to June 2018 was presented for approval.

RESOLVED: That the programme of meetings be approved.

C 16/48 SEALING OF DOCUMENTS

RESOLVED: That authority be given for the Common Seal of the Council to be affixed to any instrument to give effect to a decision of the Council incorporated into these Minutes and proceedings.

The meeting ended at 8.21 pm